



Acceptable User policy for children

What is Online Safety?

At Richard Durning's we want to help you, teach you and ensure you know how to stay safe online. There are four areas of online safety that you will be taught about and they are called the 4 C's.

<p><u>Content</u></p> <p>This area is all about what you post online and what you look like online. Is it appropriate for your age?</p>	<p><u>Contact</u></p> <p>This area is all about who you are speaking to online. Do you know them?</p>
<p><u>Conduct</u></p> <p>This area is all about how you act online and how other people act towards you. Are they being kind?</p>	<p><u>Commerce</u></p> <p>This area is about being tricked online to either buying things, gambling or tricks websites use to get your money.</p>

What can I do if I am worried about something that is happening to me online?

Talk to any adult in school if you are worried. We will always listen.

Report it to a trusted adult and if it is serious enough an adult will be able to help you report it using the CEOP button on our school website.

Tell a trusted adult at home.

Write it down and post it in our Ask it Tell it box in class.

How can I stay safe in school?

When we are using computers, laptops, iPads, or other network devices in school, we need to follow certain rules to keep ourselves safe and to use these resources sensibly. If we break the rules we could lose the right to use these resources.

- I will ask a teacher if I want to use a laptop or iPad.
- Keep your passwords and usernames a secret.
- Use an avatar rather than a picture of yourself.
- Where possible use Swiggle as a safe search engine and only search for appropriate things. We monitor everything that happens online. Be sensible.
- Only use activities that a teacher or adult has told me or allowed me to use.
- Look after school equipment. Treat it with respect.

If something comes up on your device that you don't think you should see, always tell your teacher or a trusted adult so that they can help



Declaration

I agree to Richard Durning's acceptable user policy 2023.